



Request for Rent Increase/Change of Terms

Please complete this form and submit it on line, or mail to the Housing Authority at the above address. The Housing Authority will review your request and determine if an increase/change can be granted. Please allow 60 days for a review to take place. Email: landlords@hacosantacruz.org Fax: (831)469-0136

Owner Information:

Name: _____

Mailing Address: _____

Phone Number: _____ E-Mail Address: _____

Tenant Name: _____

Tenant Address: _____

No. of Bedrooms: ____ Current Rent: _____ Proposed Rent: _____ Effective date: _____

If you are requesting a change in rent please answer this question as well: Do you provide any other special services to your tenant? (Landscaping, housekeeping, etc.) Yes No

If yes, please explain: _____

Change In Term:

What is the term of the lease? 1 Year Month to Month Other: _____

Change In Utility Responsibility:

If you want to modify who is responsible for utilities please complete:

Who pays for each of the following utilities?

Electricity	<input type="checkbox"/> Tenant	<input type="checkbox"/> Owner
Gas	<input type="checkbox"/> Tenant	<input type="checkbox"/> Owner
Garbage	<input type="checkbox"/> Tenant	<input type="checkbox"/> Owner
Sewer	<input type="checkbox"/> Tenant	<input type="checkbox"/> Owner
Water	<input type="checkbox"/> Tenant	<input type="checkbox"/> Owner
Hot Water	<input type="checkbox"/> Tenant	<input type="checkbox"/> Owner

Who will provide the following appliances?

Range	<input type="checkbox"/> Tenant	<input type="checkbox"/> Owner
Refrigerator	<input type="checkbox"/> Tenant	<input type="checkbox"/> Owner

What is the energy source?

Cooking	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Propane
Heating	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Propane
Hot Water	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Propane

I hereby certify that I am the owner or the duly authorized representative of the property for which this rent increase request is being submitted and that entering my name below is the equivalent to my handwritten signature. Landlord certifies that has issued 60 (sixty) day notice of this rent increase to the above tenant.

Name: _____

Date: _____