

Step #3: Approval

When the application is completed and returned to the Housing Authority, the staff will determine your eligibility for assistance. If determined eligible a Letter of Credit is issued to your landlord. Once the staff has received the signed and dated Letter of Credit along with a copy of your rental agreement a check and the executed Letter of Credit will then be sent to the landlord with a copy to the tenant. Renters must be able to afford the rent on their own. This program does not assist renters with their monthly rent payments.

Assistance for the Security Deposit Program is limited, so be sure to check for availability of funds by calling the Housing Authority of the County of Santa Cruz at 454-9455, ext. 321.

The Security Deposit Programs are the programs of the Redevelopment Agencies of the Cities of Capitola, Scotts Valley, and Santa Cruz, the Red Cross, and the County of Santa Cruz. The program is administered by the Housing Authority of the County of Santa Cruz on behalf of the jurisdictions.

Housing Authority of the County of Santa Cruz
2931 Mission Street
Santa Cruz, CA 95060-5709

MOVING?



SECURITY DEPOSIT PROGRAM

For
The County of Santa Cruz
&
The Cities of Santa Cruz,
Scotts Valley & Capitola



2931 MISSION ST. SANTA CRUZ, CA 95060

(831) 454-9455 Ext. 321

TDD: (831) 469-0122

Visit us at: www.hacosantacruz.org

For a Spanish Translation, Please Call:

(831) 454-9455 Ext. 321

HOW DOES THE PROGRAM WORK?

The Security Deposit Program offers eligible individuals and families assistance with a portion of their security deposit.



HOW MUCH MONEY CAN I GET FOR A SECURITY DEPOSIT?

The program provides assistance for an amount up to one month's rent.



PLEASE NOTE: The Security Deposit Program is available to eligible renters in the cities of Capitola, Santa Cruz, and Scotts Valley, and for renters in the unincorporated areas of the County of Santa Cruz. We DO NOT provide funding for units located within the City of Watsonville. This program can't reimburse a renter for a security deposit that has already been paid, and payments cannot be made after taking occupancy of your new unit. Applicants must be determined to be eligible before moving in. This program is administered by the Housing Authority of the County of Santa Cruz on behalf of the jurisdictions.

WHAT HAPPENS TO THE SECURITY DEPOSIT WHEN I MOVE?

The security deposit assistance that you may receive from this program is to be considered a loan during the time that you occupy the unit. When you move, you will be required to return the full amount of the security deposit assistance to the Housing Authority in the form of a check made out to the specific jurisdiction in which you were living.

If you return the security deposit assistance in full, you will be eligible to participate in the security deposit assistance program again in the future.

Note: This program cannot reimburse a renter for a security deposit that has already been paid, and payments cannot be made retroactively. Applicants must be determined to be eligible before moving in.



HOW MUCH INCOME CAN I HAVE TO QUALIFY?

The household income cannot exceed the following guidelines, depending on where the unit being rented is located, and the number of people in the household:

Household Size	Capitola, Santa Cruz City or County*	Scotts Valley
1	\$56,500	\$60,050
2	\$64,550	\$68,650
3	\$72,600	\$77,200
4	\$80,650	\$85,800
5	\$87,150	\$92,650
6	\$93,600	\$99,550
7	\$100,050	\$106,400
8	\$106,500	\$113,250

*County is the unincorporated area and includes Davenport/Bonny Doon, San Lorenzo Valley, Live Oak, and Aptos/Soquel, Freedom, etc. (updated June 2011)

HOW DO I APPLY?

First, you must find the unit that you would like to rent. An application for the security deposit program cannot be processed until you have located a unit.

Next, you will need to fill out a security deposit application form, available at the Housing Authority or by calling the Security Deposit Program at (831) 454-9455 Ext. 321.

The application will require you to provide information about income, assets, and other family information. Additionally, you will be required to provide documentation of all of the income you report:

- We will need copies of pay stubs, W-2s, tax returns and any other forms of income you receive.
- A checklist of required documents is attached to the application form. Documents needed for the eligibility process must be submitted with your application.